

REGULAR MEETING
KAYCEE TOWN HALL
January 9, 2024
7:00 P.M.

Present: Mayor: Barry Gehrig. Council: Tom Knapp, Audrey Davis, Jennifer Lompe, and Kelsey Anderson. Public Works: Sara Portwine. Law Enforcement: Deputy Shane Greet. Clerk: Kristen LeDoux. Public: Marilyn Connolly and Jimmy James (Emergency Management).

Mayor Gehrig called the regular meeting to order at 7:00 p.m.

MAINTENANCE REPORT: Ms. Portwine gave the monthly maintenance report. The water and sewer systems are operating well. The garbage truck has some difficulty starting unless it is primed each time. Councilman Knapp will look at it. The backflow preventer and meter for the PRFD were ordered but it will be a while until they arrive. Mr. Jaime Jones is coming to assist with quarterly and annual reporting. The side by side needs a new edge for plowing snow.

LAW ENFORCEMENT: Deputy Shane Greet gave the report for December and entertained questions from the Council.

NEW BUSINESS:

Johnson County Emergency Management: Ms. Marilyn Connolly reviewed emergency plans and entertained questions from the Council. They will hold a work session to review the plans in more detail.

Sewer Lagoon Curtain: The Council reviewed the curtain order. Councilwoman Lompe moved to approve Mayor Gehrig signing the contract pending any new information. Councilman Knapp seconded. Motion carried.

Updates/Correspondence:

- The Council thanked Rex Maxwell for picking up the trash while the town was short-staffed.
- The tipping fee at the Casper landfill is increasing from \$55 per ton to \$65 per ton.
- The PRFD MOU is signed, and both parties have a copy of the document.

- The RWCC has had several heating issues recently. Powder River Heating has completed many of the repairs.
- Mayor Gehrig will be meeting with Johnson County Tourism on January 10th.

OLD BUSINESS: None.

LEGAL ISSUES: None.

MINUTES: Councilwoman Davis moved to approve the minutes from the December 9th regular meeting as presented. Councilwoman Anderson seconded. Motion carried.

TREASURER'S REPORT: Ms. LeDoux presented the Council with a year-to-date financial report. Councilwoman Lompe moved to approve the treasurer's report as presented. Councilwoman Davis seconded. Motion carried.

Approval of Bills: The following bills were audited and approved for payment: 2J Services, Contract Labor - \$452.00; AT&T, Utilities - \$55.37; Atlas Premier Services, Rental/Lease - \$51.14; Buffalo Computer Consulting, Supplies/Repairs/Maintenance - \$505.00; Crum Electric Supply, Supplies - \$114.02; DEQ Solid Waste Division, Insurance - \$623.59; Energy Laboratories, Testing - \$159.00; Frandson Safety, Testing - \$52.50; Great America Financial Services, Rental/Lease - \$119.00; Inberg-Miller Engineers, Testing - \$3,365.68; Johnson County Clerk, Contracts - \$4,166.67; Jub Jub Inc., Publishing - \$90.00; Montana Dakota Utilities, Utilities - \$1,014.61; Napa Auto Parts, Gas/Oil/Tires - \$31.98; North Wyoming Insurance, Insurance - \$375.00; One-Call of Wyoming, Repairs/Maintenance - \$20.25; Powder River Energy Corporation, Utilities - \$2,545.21; Powder River Heating and Air Conditioning, Repairs/Maintenance - \$520.00; Range, Utilities - \$351.82; Tom's Tire and Repair, Repairs/Maintenance - \$265.96; VISA, Short-Term Liability - \$705.33; Wyoming Network, Publishing - \$25.00. Councilman Knapp moved to approve the bills as presented. Councilwoman Anderson seconded. Motion carried.

Adjournment: With no further business the regular meeting was adjourned at 8:08 p.m.

Barry Gehrig, Mayor

Kristen LeDoux, Town Clerk